

2025 National Philanthropy Day® Awards Application Checklist

Use the following checklist to be sure you have everything you need in your application submission!

Nominee:

- Nominee has been notified of application
- Nominee is available for lunch on 11/12

Narrative:

- Three pages
- Single spaced
- 12 point font
- One inch margins
- Criteria met and described in application

Letter of Recommendation:

- Signed by outside organizations
- Minimum one recommendation provided (*cannot be signed by board chair or development staff member*)
- Included in pdf

Short Bio:

- 200 words or less
- Included in pdf

Long Bio

- 500 words or less
- Included in pdf

Photo:

- High-resolution

Logo (Organization nominees only):

- High-resolution

Budget (Outstanding Fundraising Program Only):

- Nonprofit's budget submitted in pdf
- Specific fundraising program budget submitted in pdf

Nominee's membership in AFP (Outstanding Fundraising Executive Only)

- Confirmed membership

All applications are due to AFP by 5pm on June 6, 2025. No exceptions will be made.